



412 Heatherbank Road, Theescombe  
Ellen: 0827748943  
school@heatherbank.co.za

**Heatherbank**  
Pre & Primary School

**APPLICATION FOR ADMISSION FOR  
NEW LEARNERS – 2023**  
**Applications close on 31 May 2022**

<b>GRADE IN 2023</b>	<b>DATE RECEIVED</b> OFFICE USE	<b>DATE OF ADMISSION</b> OFFICE USE

**PLEASE ATTACH THE FOLLOWING DOCUMENTS TO THIS APPLICATION:**

- LEARNER'S BIRTH CERTIFICATE
- LEARNER'S CLINIC CARD
- PARENT ID OR PASSPORT
- TRANSFER LETTER (IF APPLICABLE)
- ANY PREVIOUS REPORTS

<b>SECTION 1: LEARNER'S DETAILS</b>						
<b>SURNAME:</b>		<b>GENDER:</b> Mark with an X	<b>MALE</b>	<b>FEMALE</b>		
<b>FULL NAMES:</b>						
<b>DATE OF BIRTH:</b>		<b>AGE:</b>				
<b>ID NUMBER OF CHILD:</b>						
<b>HOME LANGUAGE:</b>		<b>RELIGION:</b>				
<b>HOME ADDRESS:</b>						
<b>EMERGENCY NUMBER:</b>						
<b>CITIZENSHIP:</b>		<b>DECEASED PARENTS</b>	Mother	Father	Both	None
Kindly note, on condition of acceptance, if the learner is not a South African citizen, an application for a Study Permit will need to be made to the Department of Home Affairs. Enrolment will not be possible until this process is finalised.						
<b>LEARNER LIVES WITH:</b>	MOTHER AND FATHER	BIOLOGICAL MOTHER	BIOLOGICAL FATHER	OTHER (PLEASE INDICATE):		
<b>INTENDED MODE OF TRANSPORT TO &amp; FROM SCHOOL:</b>	CAR	BICYCLE	BUS	TAXI/TRANSPORT	BY FOOT	



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## SECTION 2: PARENTS / GUARDIAN

<b>NAME &amp; SURNAME: BIOLOGICAL FATHER:</b>						
<b>OCCUPATION:</b>		<b>EMPLOYER:</b>				
<b>EMPLOYER'S ADDRESS &amp; NUMBER:</b>						
<b>ID NUMBER:</b>						
<b>HOME ADDRESS:</b>						
<b>CELLPHONE NUMBER:</b>				<b>E-MAIL:</b>		
<b>MARITAL STATUS:</b>	MARRIED	UNMARRIED	DIVORCED	WIDOWED	SEPARATED	

<b>NAME &amp; SURNAME: BIOLOGICAL MOTHER:</b>						
<b>OCCUPATION:</b>		<b>EMPLOYER:</b>				
<b>EMPLOYER'S ADDRESS &amp; NUMBER:</b>						
<b>ID NUMBER:</b>						
<b>HOME ADDRESS:</b>						
<b>CELLPHONE NUMBER:</b>				<b>E-MAIL:</b>		
<b>MARITAL STATUS:</b>	MARRIED	UNMARRIED	DIVORCED	WIDOWED	SEPARATED	



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<b>IF THE LEARNER RESIDES WITH A PERSON OTHER THAN HIS/HER BIOLOGICAL MOTHER OR FATHER, OR IF THIS CHILD IS BEING SPONSORED, DETAILS OF THIS PERSON</b>			
<b>NAME &amp; SURNAME:</b>			
<b>OCCUPATION:</b>		<b>EMPLOYER:</b>	
<b>EMPLOYER'S ADDRESS &amp; NUMBER:</b>			
<b>ID NUMBER:</b>			
<b>HOME ADDRESS:</b>			
<b>CELLPHONE NUMBER:</b>		<b>E-MAIL:</b>	

<b>DOES THIS CHILD RECEIVE A SOCIAL GRANT?</b>	<b>YES</b>	<b>NO</b>
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<b>NAMES OF OTHER CHILDREN IN FAMILY</b>	<b>DATE OF BIRTH</b>	<b>CURRENT SCHOOL</b>
1.		
2.		
3.		

### SECTION 3: MEDICAL INFORMATION

<b>MEDICAL AID NAME OR PREFERRED CLINIC:</b>				
<b>MEDICAL AID NUMBER:</b>				
<b>SPECIFY ANY OPERATIONS:</b>				
<b>SPECIFY ANY ALLERGIES:</b>				
<b>DISABILITIES:</b>	<b>EPILEPSY</b>	<b>DIABETES</b>	<b>VISION</b>	<b>HEARING</b>
	<b>PHYSICAL</b>	<b>OTHER (SPECIFY)</b>		
<b>DEXTERITY:</b>	<b>LEFT-HANDED</b>		<b>RIGHT-HANDED</b>	
<b>DOES YOUR CHILD WEAR SPECTACLES?</b>	<b>YES</b>	<b>NO</b>	<b>ANY OTHER MEDICAL PROBLEMS?</b>	



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## SECTION 4: PAYMENT OF SCHOOL FEES

YES/NO (PLEASE USE Y OR N)				Y/N
1. I am aware that Heatherbank Primary School, in terms of section 38-41 of the South African Schools Act, asks compulsory school fees that are determined by the Trustees.				
2. I am aware that the school fees are set for one calendar year and are payable monthly in advance.				
3. I am aware that the full outstanding school fees shall be paid by the 10 <sup>th</sup> of each month.				
4. I am aware that non-payment of fees is a breach of contractual obligations by the signatories and that my child will be excluded (refused entry) in such a case (including the use of the bus).				
5. I am aware that legal action will be taken against all parents who refrain from paying school fees, unless alternative arrangements have been made with the Executive Head, at the beginning of the year.				
6. I undertake to pay the school fees as annually determined by the Trustees. I am aware that school fees are payable in advance and I hereby pledge to honour my financial commitments.				
<b>WHO IS RESPONSIBLE FOR PAYMENT OF SCHOOL FEES?</b>	FATHER	MOTHER	OTHER (specify)	

## SECTION 5: ENROLMENT REQUIREMENTS & GENERAL

YES/NO (PLEASE USE Y OR N)				Y/N
1. I accept that disciplinary measures will be taken if my child transgresses the school rules, in accordance with the Constitutional rights of my child.				
2. I undertake to ensure that my child will have stationery as required by the school.				
3. I am aware of and understand the school's Language Policy, Code of Conduct for learners and Admission Policy. (These documents are available for perusal at the school's office.)				
4. I accept that, once my child is enrolled, I need to supply the school with a calendar month's written notice of my intent to withdraw my child's enrolment at the school.				
5. I am aware that my child cannot be absent for a period exceeding 10days per term, this may result in my child having to automatically repeat the year.				
6. My child is allowed to participate in sport. (If not, please include a medical certificate to support this.)				
7. I grant permission to the school to display photos/video of my child at school, on social media platforms (Facebook and Whatsapp)				
8. I am aware that learners are responsible for school books assigned to them and I will have to bear replacement costs of any damaged or lost books.				
9. I am aware that learners shall participate in the educational programme as prescribed by the Education Department, unless exemption has been granted by the Department.				



10. I will take responsibility for ensuring that my child is adequately insured against any personal injury or related risks. I will also ensure that his/her personal belongings are adequately insured against loss. I understand and agree that the school staff cannot be responsible for any losses, injury or damage incurred. I indemnify the school and staff against any claims whatsoever related to my child.	
11. I hereby agree to pay all costs incurred for damage done or losses caused by my child to school property and/or the bus.	
12. I am aware that all the conditions agreed to in Section 4 and 5 are binding for the entire period that my child is enrolled at Heatherbank Primary School.	
13. I am aware that this is an application form and not an acceptance form, and that an application in itself does not guarantee an interview or admission.	
14. I am aware that the admission of my child will only be considered provided that: <ul style="list-style-type: none"><li>• A vacancy exists in the class applied for;</li><li>• The child is the correct age for that grade;</li><li>• The application forms and supporting documents have been properly completed, submitted on time and processed.</li><li>• The child shows sound behavioural qualities and academic effort.</li></ul>	
15. I am aware that the use of the bus is a privilege reserved for children who can behave/respect this transport from Walmer. I understand that failure to do so, will result in exclusion from the bus.	

## SECTION 6: DECLARATION & SIGNATURES

All parents shall be obligated to pay school fees in terms of sections 39-41 of the South African Schools Act. Take note that the definition "parent" according to the said Act is as follows:

- The biological or adoptive parents of the learner
- The person legally entitled to custody of the learner
- The person who undertakes to fulfil the obligations towards the learner's education at school.

NAME OF "PARENT" RESPONSIBLE FOR PAYING SCHOOL FEES	ID NUMBER	SIGNATURE	DATE

I am aware that this application will **not be taken into consideration** if any part of this application is incomplete or if any relevant documentation is not attached.

I hereby declare that I know and understand the contents of this application and that all information supplied by me is both true and correct.

NAME OF "PARENT" APPLYING FOR ENROLMENT	ID NUMBER	SIGNATURE	DATE



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## SECTION 7: FEE STRUCTURE FOR 2021

<b>GRADE 00</b>	<b>APPLICATION FEE: R400.00 (INCL 2 SHIRTS)</b>	<b>MONTHLY FEE X12: R800.00</b>
<b>GRADE 0 AND R</b>	<b>APPLICATION FEE: R400.00 (INCL 2 SHIRTS)</b>	<b>MONTHLY FEE X12: R1000.00</b>
<b>GRADE 1, 2 AND 3</b>	<b>STATIONERY &amp; UIFORM: R1400.00 (INCL 1 TRACKSUIT, 2SHIRTS &amp; 1 SHORT)</b>	<b>MONTHLY FEE X12: R1050.00</b>
<b>GRADE 4, 5, 6 AND 7</b>	<b>STATIONERY &amp; UNIFORM: R1500.00 (INCL 1 TRACKSUIT, 2SHIRTS &amp; 1 SHORT)</b>	<b>MONTHLY FEE X12:R1150.00</b>
<b>BANK DETAILS</b>	<b>LOVEMORE CHARITABLE &amp; EDUCATIONAL FOUNDATION TRUST STANDARD BANK BRANCH CODE: 050017 ACCOUNT NUMBER: 080398979</b>	

## SECTION 8: FOR OFFICE USE ONLY

<b>DATE OF INTERVIEW:</b>					
<b>FATHER/MOTHER/OTHER:</b>					
<b>APPLICATION COMPLETE</b>	<b>YES</b>	<b>NO</b>	<b>APPLICATION ACCEPTED</b>	<b>YES</b>	<b>NO</b>
<b>SIGNATURE</b>					